

REQUEST FOR INFORMATION RFI-527-12-002

Description of Information Requested:

USAID/Peru requests information from interested Peruvian¹ firms or non-profit institutions that are able to provide educational and consulting services to other local organizations that may need to strengthen their capacity to perform and sustain themselves.

USAID/Peru is undertaking efforts to strengthen the capacity of local civil society (not-for-profit and private sector organizations) to improve aid effectiveness and sustainability. Towards this objective, USAID/Peru would like to collaborate with a Peruvian university, organization, or consortium of organizations that offers organizational capacity development courses and consulting services in Lima and the interior of the country, particularly in Amazonas, Huanuco, Loreto, Madre de Dios, San Martin, and Ucayali.

USAID/Peru requests information on existing capacity development services provided both by not-for-profit or for-profit organizations. For example, these services could target any of the following areas² or other areas considered important for institutional capacity development.

- Oversight/Vision (board of directors, mission, autonomy)
- Management (leadership style, planning, management systems, service delivery, participatory management, monitoring and evaluation)
- Human Resources (personnel capacity, staff development, organizational diversity)
- Financial Resources (financial management, financial vulnerability, financial viability)
- External Resources (public relations, advocacy, constituent orientation, ability to work with other institutions)

Specifically, we would like to learn (1) which institutions currently offer capacity development services, (2) what types of services they provide, (3) what geographic locations they serve, and (4) what they believe is still needed. We also welcome descriptions of best practices or lessons learned while serving Peruvian local organizations as well as existing challenges.

Method of Submission:

The preferred method of transmission for responses to this Request for Information is via this online survey (<http://www.surveymonkey.com/s/NPM3GYL>) or via e-mail to

¹ **A Peruvian Organization** is defined as an organization that must: (1) be organized under the laws of Peru; (2) have its principal place of business in Peru; (3) be majority owned by individuals who are citizens or lawful permanent residents of Peru or be managed by a governing body, the majority of whom are citizens or lawful permanent residents of Peru; (4) not be controlled by a foreign entity or by an individual or individuals who are not citizens or permanent residents of Peru; The term "controlled by" means a majority ownership or beneficiary interest as defined at (3), above, or the power, either directly or indirectly, whether exercised or exercisable, to control the election, appointment, or tenure of the organization's managers or a majority of the organization's governing body by any means, e.g., ownership, contract, or operation of law. "Foreign entity" means an organization that fails to meet any part of the above definition.

² For more information on organizational capacity development and the Institutional Development Framework, please refer to <http://www.ngoconnect.net/resources/idf>.

limasolicitations@usaid.gov with copy to cyanez@usaid.gov, which must be received no later than May 9, 2012 at 5:00 p.m., Local Time. Any questions regarding this request for information should be submitted in writing and sent via e-mail to the above addresses.

USAID reserves the right to use any comments received in response to this Request for Information in its future plans and documents; however, USAID/Peru is not obligated to do so. This Request for Information in no way obligates USAID/Peru to issue a solicitation, nor does it commit USAID/Peru to pay any cost incurred in the preparation and submission of information to this Request. Any and all expenses incurred in responding to this Request for Information shall be the responsibility of the individual or organization that provides the information and not USAID/Peru.

Thank you for your interest in USAID/Peru's programs.